

Application Form

for admission as an international student

For office use only:

Student No: _____

Reference No _____

All fields must be completed for the application to be processed.

Section 1 Personal information

Title (Mr, Mrs, Ms)	<input type="text"/>	Family name <small>as stated in your passport (if available)</small>	<input type="text"/>
Given name(s) <small>as stated in your passport (if available)</small>	<input type="text"/>		
Date of birth	<input type="text" value="Day/month/year"/>	Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female
<small>Will you be under 18 years of age at the time of program commencement? If yes, please refer to www.rmit.edu.au/programs/applications/guardianship for further information.</small>			
Address in home country	Number & street name		City/Suburb
	State/province	Country	Postcode
Mailing address <small>(Please complete if different from above)</small>	Number & street name		City/Suburb
	State/province	Country	Postcode
Contact details	Area code	Tel	Fax
	Mobile	Email	

Are you applying through an RMIT representative? Yes No

Representative's name	<input type="text"/>	Agent number	<input type="text"/>	Office number	<input type="text"/>
-----------------------	----------------------	--------------	----------------------	---------------	----------------------

Representative's email address

Section 2 Residency and other information

Country of birth	<input type="text"/>	Citizenship	<input type="text"/>	Passport No. <small>(if available)</small>	<input type="text"/>
------------------	----------------------	-------------	----------------------	-----------------------------------------------	----------------------

Are you currently living in Australia? Yes No If no, which country are you applying from:

Are you a permanent resident of Australia? Yes No If yes, you are completing an incorrect form. You must complete another form available on www.rmit.edu.au/programs/applications.

If you have a current Australian visa, please provide number as shown in your visa label	<input type="text"/>	Expiry date	<input type="text"/>
------------------------------------------------------------------------------------------	----------------------	-------------	----------------------

Type: Student Visitor Spouse Other Subclass number

If you hold a current passport and/or an Australian visa, you MUST include a copy with this application.

It is an Australian Government requirement that all international students on a student visa are covered by Overseas Student Health Cover (OSHC) (exemptions apply). Payment of OSHC needs to occur when you accept your offer. If you are accompanied by family and children, you require the compulsory family policy for OSHC. RMIT will arrange visa-length cover with our preferred OSHC provider, Medibank Private www.medibank.com.au/overseas-students/about-oshc.aspx

Are you currently covered by Overseas Student Health Cover (OSHC)? Yes No

<small>If yes, please provide:</small>	OSHC provider company name	Membership number	Expiry date
----------------------------------------	----------------------------	-------------------	-------------

Have you been awarded a scholarship or sponsorship? Yes No If yes, please provide a letter from your sponsor(s).

Scholarship/Sponsor provider name	<input type="text"/>	Tel	<input type="text"/>
-----------------------------------	----------------------	-----	----------------------

Section 3 Program information

English only General English English for Academic Purposes Start date: _____ Number of weeks: _____

Please note RMIT will advise number of weeks required for English for Academic Purposes (EAP), depending on your English language proficiency level.

English as a pathway English as part of a pathway to RMIT University programs (tick here):

RMIT will advise the number of weeks required, depending on your English language proficiency level.

RMIT pathway Complete to apply for a pathway (e.g. VCE (Year 11/12), Foundation Studies) leading into a higher award:

Program code	Program plan	Intake date (month, year; i.e., February 2013)
Name of program		

Please tick (✓) if you have previously submitted an application to RMIT

How to apply

1. Complete in **BLOCK** letters using a black or blue pen.
2. Attach the **AU\$100 application fee**. See page 4 for payment methods. Your application will not be processed without this fee. Exemptions apply for the following applications:
 - English-only programs
 - Current or returning RMIT students
 - Research programs
 - Applications sighted/assessed by RMIT staff at approved recruitment events.
3. Attach **one certified A4 copy** (do not include originals) of supporting documents (refer to list on page 3).
4. Return the completed form to RMIT International or to your RMIT-accredited representative.

Where to submit application

RMIT University
Postal address:
RMIT International
GPO Box 2476
Melbourne VIC 3001 Australia

By courier:
RMIT International
Level 4, RMIT Building 22
330 Swanston Street
Melbourne VIC 3000 Australia

In person:
International desk at Info Corner
Level 1, RMIT Building 22
330 Swanston Street
Melbourne VIC 3000 Australia

Tel: +61 3 9925 5156
Fax: +61 3 9663 6925
Email: ISApplications@rmit.edu.au
www.rmit.edu.au/international

Representative's stamp

Office use only

Interviewed by:

Date:

Form submitted at:

- Exhibition/Interview
 International desk Info Corner
 Representative office visit

RMIT program Complete in order of preference to apply for an RMIT program (e.g., diploma, bachelor degree, postgraduate):

1. Program code	Program plan	Intake date (month, year; i.e., February 2013)
Name of program		
2. Program code	Program plan	Intake date (month, year; i.e., February 2013)
Name of program		
3. Program code	Program plan	Intake date (month, year; i.e., February 2013)
Name of program		

Are you applying for credit exemptions? Yes No If yes, please provide a certified copy of an official syllabus, including detailed subject descriptions.

Section 4 English language proficiency

English skill Is English your first language? Yes No
 Have you studied at secondary or post-secondary level with English as the medium of instruction and assessment? Yes No
 If yes, please provide evidence.

English studies Are you planning to enrol, or are you enrolled in English Language Studies? Yes No

Expected start date	Expected duration	Expected completion date
Level		Institution

English test score (CAE, CPE, IELTS, PTE(A), REW, or TOEFL) Have you taken an English test in the last 2 years? Yes No If yes, please complete details below.
 If no, do you plan to take a test? Yes No

Test date	Test name
Test report form number	Result

If not known, please submit results as soon as they are available

Section 5 Educational background and qualifications

1. Secondary school studies List details of the secondary studies you have completed:
 Month and year enrolled (e.g., February 2013)

From (month/year)	To (month/year)	Country
Institution		Name of qualification

2. Completed post-secondary (tertiary studies) (e.g., Diploma, Bachelors, Masters) List details of the post-secondary studies you have completed (from lowest qualification gained to highest):

Years enrolled From (month/year)	To (month/year)	Years enrolled From (month/year)	To (month/year)
Country		Country	
Institution		Institution	
Name of qualification (including main field of study):		Name of qualification (including main field of study):	

3. Current studies: List details of current studies:
 Month and year enrolled (e.g., February 2009)

Name of qualification	Country	Institution
From (month/year)	To (month/year)	

The date your results will be available

Will you complete your current studies prior to the commencement of your proposed RMIT program? Yes No

4. Research background
(To be completed by students applying for Masters by Research or PhD programs)

Have you ever been enrolled in a masters by research or PhD program? Yes No

If yes,

Institution Name	
Department Name	
Period of candidature: from (day/month/year)	to (day/month/year)
Topic	
Reason for withdrawal (if applicable)	

Research Proposal

Have you contacted an RMIT academic staff about your research proposal? Yes No

If yes,

Academic's name	Academic position
-----------------	-------------------

Section 6 Work experience

Have you undertaken any work experience relevant to your application? Yes No

If yes, list details of employment:

From (month/year)	To (month/year)	From (month/year)	To (month/year)
Country		Country	
Employer		Employer	
Position		Position	
Duties		Duties	

Section 7 Special consideration

Do you have a disability, impairment or long-term medical condition that may affect your studies? Yes No

If yes, you need to provide documentation and additional information so that RMIT can assist you during your studies. More information about RMIT support services is available on www.rmit.edu.au/disability.

Section 8 Supporting documents

The following supporting documents must be included when you submit your application. Please refer to program requirements in the relevant RMIT program guide available on www.rmit.edu.au/programs/international/brochures. (Applications that are submitted without necessary supporting documents will be delayed in processing. Where requested, original or certified copies of documentation must be provided. RMIT does not recommend sending originals as they will not be returned.)

Compulsory attachments

- Certified academic transcripts
- Evidence of English proficiency
- Certified copies of graduation certificates
- Certified copies of passport and current Australian visa (if applicable)

Submit these attachments if applicable (please do not include originals as they **will not be returned**):

- Folio (File size should not exceed 10 MB)
- Certified English translations
- Supplementary documents/forms
- Research proposal including expected outcomes
- Personal statement
- Letter from scholarship provider or sponsor
- Curriculum Vitae (resume)
- Disability support details
- References from employers

Section 9 How did you first hear about RMIT University?

- Friends/relatives Education fair/exhibition
- Education representative Other _____
- Internet _____
- Media (magazine, newspaper or television) _____

Section 10 Declaration

I understand and accept that:

- » RMIT University reserves the right to discontinue or alter any program, course/subject, fee, admissions requirement, staffing or other arrangement without prior notice.
- » Information I have provided on this form and during enrolment may be made available to the Australian Government, State Agencies and other designated authorities under the ESOS Act 2000, ESOS Regulations 2001 and the National Code. Information about me can be disclosed without my consent where authorised or required by law.
- » RMIT University reserves the right to annually adjust program fees to take into account increases in University and program delivery costs. Changes to program tuition fees will be applied at the beginning of each calendar year. RMIT will ensure that any future fee increase will be maintained below 7.5% (subject to rounding). In the event of a variation between the fees on my offer letter and the approved RMIT schedule of fees and charges, the approved schedule will prevail.
- » Any application fee paid is non-refundable by RMIT University.
- » Quoted tuition fees are an estimate based on standard full time loads and will vary depending on program and plan (i.e. the actual enrolled load). Tuition fees will increase if courses need to be repeated or additional electives that will exceed the minimum requirement need to be undertaken.
- » Tuition fees do not include the Overseas Student Health Cover (OSHC), administrative services charges, books, equipment and other materials required to undertake the program or compulsory activities where relevant, such as fieldwork, excursions or laboratory practicals. Details on additional costs can be found in the program descriptions on the RMIT website (www.rmit.edu.au) and at the RMIT fee website (www.rmit.edu.au/programs/fees/other).
- » RMIT University collects, uses and destroys my information in accordance with the university's Privacy Policy (refer www.rmit.edu.au/privacy).
- » RMIT University places restrictions on program and institution transfers and that I may not be permitted to change my program or institution without permission.

I authorise the university to disclose information relevant to my application and enrolment to the university's preferred OSHC provider and other third parties for the purposes of arranging my OSHC, progressing my application and enrolment, and administering my course.

I give RMIT University permission to check my visa status using the Department of Immigration and Border Protection (DIBP) Visa Electronic Verification Online (VEVO) system.

I declare to the best of my knowledge that the information supplied on this application form and all supporting documentation is correct and complete, and that any foto, personal statement or additional requirements supplied are my own work.

I acknowledge that the withholding of information or provision of incorrect or fraudulent documentation relating to my application may result in the cancellation of any offer or enrolment by RMIT University, and the university may inform others, including government agencies, of this information.

If sponsored by a government body or private institution, I give RMIT permission to provide my sponsor with information about my application, enrolment and academic progress.

I have completed all sections of the application form.

Student signature _____

Date _____

Day/month/year

Please refer to www.rmit.edu.au/policies/refunds for RMIT's refund policy for international students.

Application fee payment

A non-refundable application fee of AU\$100 must be submitted with this application. These payment methods are accepted:

Bank draft

Draft should be payable to 'RMIT University' in Australian dollars and to an Australian bank. Write your student number (if known) on the back of the draft.

Credit card (Visa or Mastercard)

Please complete details below:

Please tick one <input type="checkbox"/> Visa <input type="checkbox"/> Mastercard
Name on credit card:
Card number:
CCV number:
Expiry date:
Signature:

Telegraphic transfer

Paid in accordance with the following details:

Payee: RMIT University
Bank: Commonwealth Bank of Australia
Branch: RMIT University
360 Swanston Street, Melbourne 3000
Account no: 1000-6953 (for application fee only)
BSB no: 063-262
A copy of the telegraphic transfer, including your full name and contact details, must be attached to your application form.